

EMS Emergency Management Committee Meeting
Virginia Office of EMS
Richmond Marriott Short Pump
4240 Dominion Boulevard, Glen Allen, VA 23060
May 3, 2018
9:30 a.m.

Members Present:	Members Absent:	OEMS Staff:	Guests:
Byron Andrews , Chair	Michelle Oblinsky , VEMA (Excused)	Karen Owens	Dan Norville, Norfolk Fire-Rescue
Daniel Brewer , VDEM	Damien Coy , ODEMSA (Excused)	Winnie Pennington	
Patrick Ashley , VDH, OEP HPP	Adam Galton , VSP (Excused)	Sam Burnette	
Bubby Bish , VAVRS	Kelly Parker , VHHA		
Easton Peterson , Health & Medical Emergency Response Teams (HMERT)			
Judy Shuck , HRMMRS/TEMS			
Mike Player , Regional Council, VA-1 DMAT			
Bryan McRay , ODEMSA			
David Hoback , VFCA			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to order:	The chair, Byron Andrews, called the meeting to order at 9:30 a.m.	
Review & Approval of the November 8, 2017 and February 1, 2018 minutes:	A motion was made by Byron Andrews to approve the November 2017 and February 2018 meeting minutes. Easton Peterson seconded the motion. The minutes were approved as submitted.	The minutes were approved as submitted.
Introduction of Guests and New Committee Members:	No introductions were made as there were no new members. The committee welcomed the previous chair, Chief Hoback back to the meeting.	
Committee Chair Report – Byron Andrews:	Mr. Andrews' report and comments will be made throughout the meeting particularly for the workgroup discussion.	
Committee Member Reports:	Emergency Management Survey Workgroup Update-Byron Andrews Copies of the survey were emailed and distributed at the meeting. Byron explained that this is a survey for agencies so we can determine what opportunities we have as a system and where the gaps are in terms of emergency response and preparedness. Five areas were covered in the survey: 1) Hostile Environment Response, 2) Mass Casualty Incident Response, 3) High Consequence Infection Diseases (HCID), 4) Mass Gathering Events, and 5) Hospital Coordination. It should take the survey participant 5 to 10 minutes to complete. The committee needs to approve the survey today and move it forward. It will be submitted to the agencies via Survey Monkey. It was mentioned to have 911 centers at the table or included in the survey so	

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	<p>that all language will be consistent across all of EMS, Fire, Dispatch, etc. There are a few typos in the survey document and it was suggested to send it out again. Byron suggested making a motion today to approve with the understanding that the content will not be changed only the typographical errors.</p> <p>Mr. Player made a motion to approve the content of the survey with final editing and distribution in June. The motion was seconded by Easton Peterson. All committee members were in favor of the motion.</p> <p>Mr. Andrews stated that we need to come up with a marketing strategy. Ms. Shuck asked if we will identify the agency number. Karen stated that there will be an agency drop-down list to choose from. We will share this with the Executive Committee of the Advisory Board.</p> <p>Marketing strategies discussed were:</p> <ol style="list-style-type: none"> a) Sending emails to the agencies before the survey to let them know it is coming. b) Put a link the OEMS website c) Use Regional Councils to distribute to agencies <p>Judy Shuck, HRMMRS – We just delivered a new Disaster Medical Support Unit (DMSU) to Eastern Shore to be housed in Northampton County. This has been a long time coming. Coalition funds were used. Eastern Shore is extremely happy about the DMSU. In two weeks there are lots of events in the Hampton Roads area including a Langley Show at Virginia Beach.</p> <p>Patrick Ashley, VDH OEP HPP – The Atlantic Fury National Level Exercise is going on through the end of next week. The exercise scenario involves a major hurricane that makes landfall in Hampton Roads, causing severe damage to residences, businesses and infrastructure. Yesterday and today they will do a pre-landfall activity involving the evacuation of Sentara Norfolk General, a Level I hospital with 500+ beds and placing the patients across the state to get them out of harm’s way. Karen will send out a poll this afternoon to understand what assets are available around the state to help with an evacuation such as this. A lot of this has been data gathering for the evacuation. One of the lessons learned is that they don’t want to proceed with an evacuation plan unless they are absolutely sure that it will happen. However, during the exercise we noticed that when one hospital went ahead with evacuation plans, several more hospitals followed suit and began their evacuations as well. The exercise also covered decedent management and the regional dialysis system (water issues). The committee also discussed the impact of patient beds during an evacuation and other EMS logistics.</p> <p>The chair suggested that a meeting should be held to educate the first responders and hospitals about urgent vs. emergent evacuations or planned events. We should also explain to hospital administrators what they could expect from us as first responders (explain roles and responsibilities). There needs to be something in place to explain the services we provide. There seems to be some confusion relating to the non-urgent transports.</p>	
Unfinished Business:	<ul style="list-style-type: none"> • Committee Membership Review Winnie read through the list of the committee members as follows: Advisory Board – Byron Andrews (Chair) 	

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	<p>Virginia Department of Health, Office of EMS – Karen Owens Virginia Department of Health, Office of Emergency Preparedness – Patrick Ashley Virginia Department of Emergency Management – Daniel Brewer Virginia Association of Volunteer Rescue Squads – Bubby Bish Virginia Hospital and Healthcare Association – Kelly Parker Hampton Roads Metropolitan Medical Response System/TEMS – Judy Shuck Virginia State Fire Chief’s Association – Dave Hoback Virginia State Police – Adam Galton Virginia Emergency Management Association – Walter English Virginia Association of Governmental EMS Administrators – Brian McRay Regional Council and DMAT – Mike Player Health and Medical Emergency Response Teams – Easton Peterson</p> <p>The membership will remain the same; no one disagreed with the committee structure. However, there was discussion to share certain topics with other advisory board committees and to invite non-voting, ad-hoc members as needed.</p> <ul style="list-style-type: none"> • Senior Pre-planning letter Karen stated that there has been no movement on this, but we will keep this on the agenda. It was lost in the shuffle of the survey. The letter concerns information on independent senior living communities and the types of emergency plans they have. Byron stated that the workload for this committee is at its capacity and we can’t deal with this at this time. • MCI Module I – Addition of MUCC Karen has made changes to the Module and sent it out. Please review and send your suggested changes back to her so she can compile the comments that are more about process than about the content of the slides. She hopes to roll it out in November at Symposium. There have been many questions from different committees and organizations. We are still of the opinion to teach both and let them decide. Dr. Yee, of the Medical Direction Committee, is in support of this. A new triage tag has been created to include all five colors and we will purchase the new triage tags for every licensed ambulance depending upon which tag they are using. Module II will be released by the end of May. The deadline is July 1 for all comments for both Modules and they will go before the Advisory Board for approval in August. • Cataloging After Action Report’s (AARs) At a previous meeting, the committee discussed ways to collect and store AARs. Per Karen, the last time this was discussed, we talked about how VDEM was handling everything in terms of storing historical data. We receive the Regional Council level reports, but not the local level. We may need an IT person to assist with this. This will require a massive amount of data storage and lots of money may be involved in obtaining a separate server. We need to be careful about who has access to this. 	

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	<p>FYI Karen stated that the NFA has immediate openings in the Management for EMS Course that is being held June 18 – 29 if anyone is interested.</p>	
<p>New Business:</p>	<p>This is for Winnie and Karen: Chief Hoback stated that he taught a class in VA Beach in the fall and while preparing for the class he realized that statewide MCI plans are not consistent. He would like to see more standardization of levels. Should there be some continuity in this? Karen stated that we might build off the survey results because the survey does ask questions about MCI plans. The committee discussed the 911 dispatch center’s role in the MCI. Does this need to involve the Communications Committee? Karen said that we can voice our concerns to the Communications Committee; however, there is a program out there and Karen can send it out to everyone. It can be tweaked to fit the regional area. Chief Hoback would like to see more integration of Fire and EMS and understanding each other’s roles. Easton Peterson sent out an attachment to everyone at the meeting of their task assignment based on arrival positions for MCI alarms.</p> <p>Winnie announced that this is her last meeting because she is retiring as of June 1. Her last day at the Virginia Department of Health is May 11. The committee gave her a round of applause, congratulated her and thanked her for all she has done over the years.</p>	
<p>Other Comments/Questions:</p>	<ul style="list-style-type: none"> From the Floor – None. 	
<p>Next Scheduled Meeting:</p>	<p>The next meeting is August 2, 2018 at 9:30 a.m. – Richmond Marriott Short Pump, 4240 Dominion Boulevard, Glen Allen, VA.</p>	
<p>Adjournment:</p>	<p>The meeting adjourned at approximately 11:20 a.m.</p>	